

NOTICE OF INTENDED PROCUREMENT

Request for Quotation Doc No. 1832198880

For: the non-exclusive supply and delivery of Veterinary Prescription Diets and Maintenance Canned Diets for Dogs and Cats for the City of Toronto’s Municipal Licensing & Standards Division

IMPORTANT NOTICE – Transition to City's new Source-to-pay tool – SAP Ariba

As of September, 2018, the City of Toronto will launch an online Source-to-Pay tool utilizing SAP Ariba and begin to migrate the City's Solicitations (RFQs, RFPs etc.) from being posted on the City's Online Call Document System to being posted through SAP Ariba. It is important for all Suppliers to register on the SAP Ariba network in order to continue to be able to access City of Toronto Solicitations. For more information on this transition please visit:

<https://www.toronto.ca/business-economy/doing-business-with-the-city/upcoming-changes-to-bidding-on-city-contracts/>

Any questions about this transition should be directed to City Bids at: citybids@toronto.ca

This Solicitation is posted as a Sourcing Event through SAP Ariba

To participate in this Solicitation, suppliers must do the following;

- 1) First be registered with SAP Ariba as a City of Toronto supplier: [SAP Ariba](#)
- 2) **Access the following link to respond on SAP Ariba:** <http://discovery.ariba.com/rfx/6936936>

Division Contact for More Information:	Tony Kladianos, Corporate Buyer Purchasing and Materials Management Division Telephone: (416) 338-5578 Email: Tony.Kladianos@toronto.ca
Cost of Document(s) & Terms of Payment:	NA
Description of Procurement:	Quotations are invited for the non-exclusive supply and delivery of Veterinary Prescription Diets and Maintenance Canned Diets for Dogs and Cats for the City of Toronto’s Municipal Licensing & Standards Division for a period of one (1) year from date of Award with the option to renew the Contract for four (4) additional one (1) year periods, all in accordance with the provisions and specifications contained in this Request for Quotation (RFQ) and the City of Toronto's Procurement Policies, Part 7 - Pricing, and the City of Toronto Fair Wage Policy and Labour Trades Contractual Obligations in the Construction Industry.
Recurrent Contract?	N/A
Delivery Schedule for Goods or Services OR Contract Duration:	Upon Award of this RFQ, the Vendor and the City will have a Contract from date of award for a period of one (1) year, the option to renew the Contract for four (4) separate one (1) year periods, all in accordance with the terms, conditions, and specifications contained in this RFQ and any applicable City policy

Procurement Method:	Request for Quotation
Language(s) Permitted for Response by Supplier:	English
Specific Conditions for Procurement:	<p>Respondents must submit a Response in accordance with the manner described below.</p> <p>All responses are to be submitted to City of Toronto through the use of Ariba Electronic Bid Submission (AEBS). Applicants shall be solely responsible for the delivery of their response in the manner and time prescribed.</p>
Limited # of Suppliers?	N/A
Name of Trade Agreement(s) that is Applicable to the procurement	<p>Chapter 19 of Comprehensive Economic and Trade Agreement (CETA);</p> <p>Chapter 5 of Canada Free Trade Agreement (CFTA); and</p> <p>Chapter 9 Trade and Cooperation Agreement between Ontario and Quebec (OQTCA).</p>
ESTIMATED DEADLINE FOR SUBMITTING TO SOLICITATION:	Late July 2019