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**NOTICE OF INTENDED PROCUREMENT**

**RFP No. 9127-19-7125**

**For: Professional Design and Contract Administration Services for Roof Replacement and Building Envelope Repairs for Various Locations within the City of Toronto**

**Two-Envelope System**

<b>Division Contact for More Information:</b>	Tracy Zhang, Senior Corporate Buyer Purchasing and Materials Management Division (t) 416-338-2557, (f) 416-397-7779 (e) tracy.zhang@toronto.ca
<b>Cost of Document(s) &amp; Terms of Payment:</b>	\$113.00 (taxes included)
<b>Description of Procurement:</b>	<p>The purpose of this RFP is to select a qualified Vendor for the purposes of carrying out the Roofing and Building Envelope investigation, design and contract administer for five (5) high importance buildings at different locations within the City of Toronto as required by the Facilities Management Division.” <b>The Five projects</b> are identified as follows:</p> <p><b>Project Locations and title:</b></p> <ol style="list-style-type: none"> <li>1. 40 College St. Toronto Police Headquarter – Roof Replacement/Repair and Sealant Replacement for the exterior cladding panels</li> <li>2. 2 Dyas Road – Full Roof and 5 Exhaust Fan Replacement</li> <li>3. 33 Claremont St. – Full Roof Replacement (Fire Station 331)</li> <li>4. 126 Pape Ave. Roof and Windows Replacement (EMS Station 43)</li> <li>5. 23 Grange Road - Roof Replacement (University Settlement Community Center)</li> </ol>
<b>Recurrent Contract?</b>	NO
<b>Delivery Schedule for Goods or Services OR Contract Duration:</b>	Contract is expected to start at <b>Week of August 19, 2019</b> and complete by <b>July 2021</b> for all locations.
<b>Procurement Method:</b>	Request for Proposals
<b>Language(s) Permitted for Response by Supplier:</b>	English

<p><b>Specific Conditions for Procurement:</b></p>	<p><b>The Proponent's team consisting of the Prime Proponent and any sub-consultants, must include at a minimum, but not be limited to, all of the following</b></p> <p>1. <u>The Prime Proponent</u> must meet at least one (1) of the following requirements:</p> <p>1.1 Be an architectural or Engineering firm that has a Certificate of Practice/Authorization issued by their respective associations (OAA or PEO) and has had a Certificate of Practice for a minimum of ten (10) years.; OR</p> <p>1.2 Be a Roofing or Building Envelope Consulting firm with a minimum of ten (10) years' experience</p> <p>1.3 Shall be a member in good standing with either Ontario Building Envelope Council (OBEC) or the International Institute of Building Enclosure Consultants (IIBEC) - Ontario Chapter formerly known as "Roof Consultants Institute (RCI)" and adhere to their codes of ethics</p> <p><u>For Architectural or Engineering firms:</u> Proponents are requested to provide a copy of their Certificate of Practice with their Proposal submission. Should a Proponent not include such proof in their Proposal, the City reserves the right to verify such certification and status of good standing with the OAA or PEO.</p> <p><u>For Roofing or Building Envelope Consulting firm:</u> Proponents are requested to provide a copy of their membership with OBEC or IIBEC with their Proposal submission. Should a Proponent not include such proof in their Proposal, the City reserves the right to verify such certification and status of good standing with the OBEC or IIBEC</p> <p>The City reserves the right to verify the Proponent's certification and status of good standing with any organization in Ontario or internationally.</p> <p>The Proponent are requested to provide the proof in their submission for the following:</p> <p>1. <u>For Proponent as a firm: The Proponent must provide in their proposal evidence of knowledge and experience as required in the Scope of Work</u> in a form of the following:</p> <ul style="list-style-type: none"> <li>a) Rough Engineering calculations related to the scope of this RFP; OR</li> <li>b) Challenging details related to the scope of this RFP; OR</li> <li>c) Studies/published articles related to the scope of this RFP; OR</li> <li>d) Lecture/presentations notes (presented) or any other short document that demonstrate the Roof and/or Building</li> </ul>
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	<p>Envelope Consultant's capacity and knowledge related to the scoped of this RFP.</p> <p>The City may also consider a brief explanation of a hypothetical calculation if it is briefly explained and the exact code articles are referenced as evidence of knowledge.</p> <p>The City will not consider the following including; standard manufacturer's details; RoofNav calculations (unless it is associated with a number analysis explanations) or a third party work or documents as evidence of knowledge.</p> <p>2. For Project Lead proposed to provide service, the following must be provided:</p> <p>The Project Manager/Lead assigned to the project must have at least 15 years of proven experience in their field. Proponents must provide the Project Lead's Resume as an appendix to their proposal</p> <p>3. The Proponent's team must consist of or <u>has access to the following experts within their organization in the vicinity of the City of Toronto:</u></p> <ul style="list-style-type: none"> <li>A. The team members shall be qualified, have minimum of 5 year proven local (Ontario) experience</li> <li>B. Minimum TEN (10) Roof and Building Envelope Consultants who have the technical experience and expertise to provide all the roof consulting services required. Each Roof and Building Envelope Consultant must have at least 5 years in roof and or building envelope consulting experience. This requirement does NOT include the firm's support, marketing and accounting staff. Joint venture (consortium) with other Vendors are acceptable for this qualification as long as the lead firm is clearly identified and responsible for all deliverables of the project. Proof of this requirement (resume/ license) must be included in the submission.</li> <li>C. Minimum one (1) Structural Engineer as a direct employee or sub-consultant who have been licensed and in good standing by the Professional Engineers of Ontario (PEO) for at least 5 years.</li> <li>D. At least one (1) Independent Cost Consultant and/or Quantity Surveyor with a minimum of ten (10) years as a registered member of the Canadian Institute of Quantity Surveyors (CIQS), and is in good standing</li> <li>E. At least one (1) independent Mechanical and/or Electrical Engineer who have been licensed and in good standing by the Professional Engineers of Ontario (PEO) for at least 5 years.</li> </ul>
<p>Name of Trade Agreement(s) that is Applicable to the procurement</p>	<p>Comprehensive Economic and Trade Agreement (CETA), Canadian Free Trade Agreement (CFTA)</p>

ESTIMATED DEADLINE FOR SUBMITTING TO SOLICITATION:	<b>July 4, 2019</b>
SUBMISSIONS TO BE DELIVERED TO:	Chief Purchasing Official Purchasing and Materials Management Division 18th Floor, West Tower, City Hall 100 Queen Street West Toronto, ON, M5H 2N2