



Legal Non-Conforming Use Submission Form

Please Note: Property owners bear the onus (obligation) to provide evidence to establish a legal non-conforming use. The minimum submission requirements must be met for Toronto Building to review the application.

Applicant Information

<input type="checkbox"/> Private Individual <input type="checkbox"/> Business/Organization (for business/organization representative please insert business contact information)			
First Name		Last Name	
Corporation or Partnership (if applicable)			
Street Number	Street Name		Suite/Unit Number
City/Town		Province	Postal Code
Telephone Number		Mobile Number	

District Office

Indicate the area that the property is located in:

Toronto East York
 North York
 Scarborough
 Etobicoke York

Project Information

Street Number	Street Name		Suite/Unit Number
City/Town		Province	Postal Code
Building Permit Number			
Description of legal non-conforming use / date use commenced / outline of times when the use was interrupted and/or another use was introduced at the property:			
By-law prohibiting the use / date of by-law enactment:			
Description of proposed construction and/or use:			

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Evidence Submitted

Minimum requirement of one statutory declaration addressing the alleged LNCU described above and the continuation of said use through to today's date from a person with knowledge. Facts provided in the statutory declaration must be corroborated by physical evidence (building permits, photographs, tax records, print materials, etc.). Facts may also be corroborated in part by further statutory declarations from other persons with knowledge of the property. Direct evidence by the way of first person observation or documentation is required.

List all evidence submitted:

Declaration of Applicant

I _____ declare that:
(print name)

1. The information contained in this submission is true to the best of my knowledge.
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

Signature

Date (yyyy-mm-dd)

Office Use Only

Toronto Building collects personal information on this form under the legal authority of the City of Toronto Act, 2006, section 136 (b) and (c) and the Building Code Act, 1992, section 8. The information will be used in the administration and enforcement of the Building Code Act, 1992. Questions about this collection can be directed to the Customer Service Manager in the appropriate district. Toronto East York District, 100 Queen Street West, Ground Floor, West Tower, Toronto, Ontario, M5H 2N2; North York District, 5100 Yonge Street, 1st Floor, Toronto, Ontario, M2N 5W4; Etobicoke York District, 2 Civic Centre Court, 1st Floor, Toronto, Ontario, M9C 2Y2; Scarborough District, 150 Borough Drive, 3rd Floor, Toronto, Ontario, M1P 4N7 or by telephone at (416) 397-5330.