TORONTO
Application to Injure or Remove Trees

District Office (Check appropriate box based on address and ward)

☐ **North York**   ☐ **Toronto / East York**   ☐ **Scarborough**   ☐ **Etobicoke /York**

Address

Street Number	Street Name		Suite/Unit Number	Ward

Property subject to Ravine and Natural Feature Protection bylaw? ☐ Yes ☐ No	Please go to **http://www.toronto.ca/trees** for information on areas protected under Ravine and Natural Feature Protection (RNFP) bylaw. You must submit a Permit Application under RNFP bylaw to injure or remove any vegetation in an area protected under RNFP bylaw. Forms and information are available online.

Property Owner Information

Information as it appears on Deed/Transfer of Land

First Name	Last Name	☐ Mr. ☐ Mrs. ☐ Ms.
Company Name (if applicable)	Company Officer Name (First, Last)	Position Title
Street Number / Street Name		Suite / Unit Number
City / Town / Province / Postal Code / Telephone Number		Fax Number
Email		

Applicant Information

The City will communicate with the applicant regarding this application

Applicant is: ☐ Same as above ☐ Arborist ☐ Agent ☐ Contractor ☐ Other:_____

First Name	Last Name	☐ Mr. ☐ Mrs. ☐ Ms.
Company Name (if applicable)	Company Officer Name (First, Last)	Position Title
Street Number / Street Name		Suite / Unit Number
City/Town / Province / Postal Code / Telephone Number		Fax Number
Email		

Owner's Authorization to Submit an Application

To be completed only if the applicant is not the owner

I/We (Owner) _____   Authorize (Applicant) _____

to act as my agent and sign this application form on my behalf, in respect of the premises listed under Address section above.

Signature(s) of Owner(s) _____   Date: (yyyy-mm-dd)

Signature of Signing Officer(s), Position held, and Corporate Seal

(if owner is a company/partnership) _____   Date: (yyyy-mm-dd)

Application for a permit to:

Check appropriate boxes and specify tree(s) to be injured or removed. **If you have additional trees, please list them on a separate sheet.**	Tree Number	Diameter (cm)	Check one		Check one			**Total Number of Trees Included in Application**
			Remove /Destroy	Injure	City	Private	Boundary/ Neighbour	
			☐	☐	☐	☐	☐	
			☐	☐	☐	☐	☐	
			☐	☐	☐	☐	☐	
			☐	☐	☐	☐	☐	
			☐	☐	☐	☐	☐	
			☐	☐	☐	☐	☐	

Reason for application (details required, may be supplemented by an Arborist Report):

311 toronto at your service

Application to Injure or Remove Trees

Application Fee Calculation

☐ **Non-construction related application**

Private Tree:	$126.24 per tree
City Tree:	$377.67 per tree
Boundary/Neighbour Tree:	$263.53 per tree

Applications to injure or remove trees not associated with construction or related activity.

☐ **Construction related application**

Private Tree:	$377.67 per tree
City Tree:	$377.67 per tree
Boundary/Neighbour Tree:	$790.64 per tree

Applications to injure or remove trees associated with activity that includes but is not limited to building, demolition, excavation, boring, placement of fill or surface treatment, storage of construction materials or equipment, storage of soil, construction waste or debris, movement of vehicles and equipment. Applications for Official plan amendment, plan of subdivision and condominiums, site plan control, minor variance, consent and building permits.

Number of Private Trees	___ X $126.24= $ _____	Number of Private Trees ___ X $377.67 = $ _____
Number of City Trees	___ X $377.67 = $ _____	Number of City Trees ___ X $377.67 = $ _____
Number of Boundary/ Neighbour Trees	___ X $263.53 = $ _____	Number of Boundary/ Neighbour Trees ___ X $790.64 = $ _____
Total Non-Construction Application Fee: $_____		Total Construction Application Fee: $_____

Fees are subject to change. Accepted methods for payment of fees: certified cheque, money order, credit or debit card (in person only). Please make all amounts payable to the Treasurer of the City of Toronto. Application fees are non-refundable and payable at the time of initial application. Submission of an application does not guarantee that a permit will be issued.

Authorization

☐ I have read and understand the attached information and am aware of the permit procedures required under the provisions of Municipal Code Chapter 813, Trees. I hereby certify that the information, survey and plans provided are correct and truly indicate my intentions respecting the proposed work. I acknowledge and understand that pursuant to section 813-25 A, an officer may enter upon my lands at any reasonable time for the purpose of carrying out an inspection.

Signature (Owner or Applicant)	Print Name (First, Last)	Date: (yyyy-mm-dd)

Items Required to Complete Your Application

The following items must be submitted to complete your Application to Injure or Remove Trees. Applications which are incomplete will not be processed. Depending on the nature of the application you may be required to submit additional information. Information about trees on private property, how to apply for a permit and terms and definitions used in this application are available at www.toronto.ca/trees.

Application to Remove (Destroy)
- ☐ Completed Application Form
- ☐ Application Fee (payment methods outlined above)
- ☐ Arborist Report
- ☐ Landscaping and Replanting Plan
- ☐ Photos
- ☐ Site Plan (if application is construction-related)
- ☐ Elevations (if application is construction-related)
- ☐ Grading and/or Servicing Plan (new home construction)
- ☐ Site Plan with Ravine Line Delineation
  (if property is in a ravine protected area)

Application to Injure
- ☐ Completed Application Form
- ☐ Application Fee (payment methods outlined above)
- ☐ Arborist Report
- ☐ Tree Protection Plan
- ☐ Photos
- ☐ Site Plan
- ☐ Elevations
- ☐ First Floor Plan (may be required)
- ☐ Basement Plan (may be required)
- ☐ Construction Details (may be required)
- ☐ Grading and/or Servicing Plan (new home construction)
- ☐ Site Plan with Ravine Line Delineation
  (if property is in a ravine protected area)

Application to Injure or Remove Trees

Applications must be submitted to the appropriate district office.
Applications from ward 19 may still be submitted to Toronto and East York office at 50 Booth Ave.
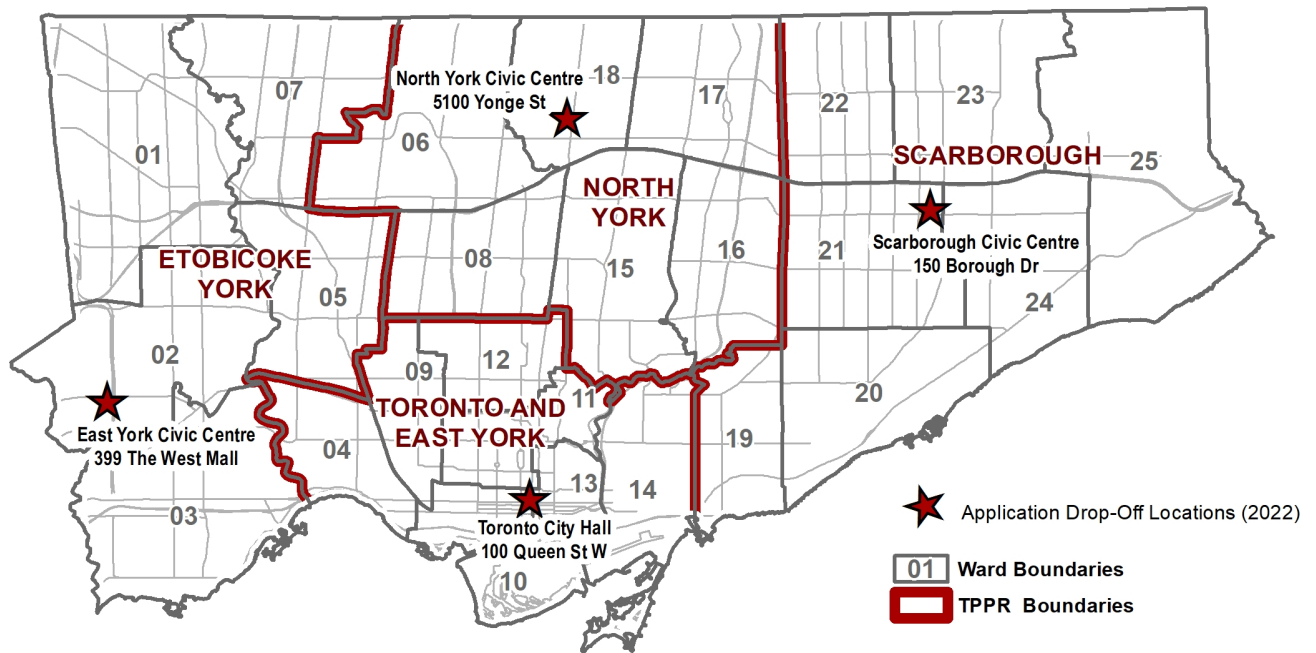
North York District

Urban Forestry
Tree Protection & Plan Review
North York Civic Centre
5100 Yonge Street, 3rd Floor
North York, Ontario M2N 5V7
Tel: 416-395-6670
Email: tpprnorth@toronto.ca
Hours: 8:30 – 3:00, M-F

Toronto & East York District

Urban Forestry
Tree Protection & Plan Review
City Hall, 1st Floor, Permit Alley
100 Queen Street West
Toronto, Ontario M5H 2N1
Tel: 416-392-7391
Email:tpprsouth@toronto.ca **Hours: 8:30 – 3:00, M-F**

Scarborough District

Urban Forestry
Tree Protection & Plan Review
Scarborough Civic Centre
150 Borough Dr. 5th Floor
Toronto, Ontario M1P 4N7
Tel: 416-338-5566
Email: tppreast@toronto.ca
Hours: 8:30 – 3:00, M-F

Etobicoke York District

Urban Forestry
Tree Protection & Plan Review
Etobicoke Civic Centre
399 The West Mall, Main Floor – North Block
Toronto, Ontario M9C 2Y2
Tel: 416-338-6596
Email: tpprwest@toronto.ca
Hours: 8:30 – 3:00, M-F

Ward Number	Ward Name	Ward Number	Ward Name
1	Etobicoke North	2	Etobicoke Centre
3	Etobicoke-Lakeshore	4	Parkdale-High Park
5	York South-Weston	6	York Centre
7	Humber River-Black Creek	8	Eglinton-Lawrence
9	Davenport	10	Spadina-Fort York
11	University-Rosedale	12	Toronto-St. Paul's
13	Toronto Centre	14	Toronto-Danforth
15	Don Valley West	16	Don Valley East
17	Don Valley North	18	Willowdale
19	Beaches-East York	20	Scarborough Southwest
21	Scarborough Centre	22	Scarborough-Agincourt
23	Scarborough North	24	Scarborough-Guildwood
25	Scarborough-Rouge Park		

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